

2025 VIRTUAL ART SHOW

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General Information & Dates

The Southwest Washington Regional High School Art Show is an annual event to celebrate the extraordinary artistic talent of the high school students in our region. Participation in the art show is a wonderful way to show off the work that your students are doing in the classroom and provides invaluable opportunities for student growth and learning. Winners of the Regional Awards are eligible to move on to participate at the state art show in Olympia.

Student artists and high school art programs receive tremendous exposure at both the regional and state art shows. Countless administrators, superintendents, state officials and legislators enjoy viewing the art shows each year. These same individuals make crucial decisions about funding and other support for arts curriculum and programs. Unlike athletic and performance-based arts disciplines, the visual arts have relatively few opportunities to receive this kind of exposure. The art shows, as well as the permanent collections of student artwork, are ongoing reminders of the importance of visual arts in our schools.

2025 REGIONAL SHOW DATES

Online Entry Deadline	February 7
Virtual Artwork Gallery	.Begins Mid-February
Virtual Awards Presentation	April 9

All teachers are required to submit entries online through the <u>Google registration form</u>.

2025 STATE SHOW DATES

Awards CeremonyMa	y 14
Summer 2025 Art Show Exhibit	TBD

 Regional winners will be notified on March 3.

CONTACT INFORMATION

Southwest Washington Regional High School Art Show Sammy Carroll, Teacher & Student Coordinator (360) 952-3303 • sammy.carroll@esd112.org

Malena Goerl, Coordinator (360) 952-3465 • malena.goerl@esd112.org

State Superintendent's High School Art Show Denise Davis, OSPI Director, Elementary denise.davis@k12.wa.us

Lillian Hansen, Program Specialist 2 lillian.hansen@k12.wa.us

OSPI will notify award-winning students, families, teachers, and their principals by March 26, 2025.

Regional Show & Awards

ABOUT THE SHOW

The Southwest Washington Regional High School Art Show is hosted by Educational Service District 112 (ESD 112) in Vancouver. In order to provide the most equitable experience for all of our participating schools and finalists, which includes schools throughout the greater Southwest Washington region, the art show hosted by ESD 112 will take place virtually.

We will be accepting artwork submissions via a <u>Google Form</u>. Students will be required to photograph their artwork in order to submit it for judging. Guidelines for taking great photos of artwork are included in this packet. Photos of artwork will be used for judging and scholarship consideration, as well as for art show promotional materials.

The Virtual Awards Ceremony is the culmination of the regional art show and is open to viewing by anyone. We are still working out details of what the April 9 Virtual Awards Ceremony event will look like and will share any additional details as they become available, by email.

After the Virtual Awards Ceremony, winners of the Regional Awards will advance to the state art show. OSPI will be judging artwork using the artwork photography submitted by the student. OSPI will coordinate the shipment of artwork for the State Show directly with students and art teachers.

ELIGIBILITY

To participate in the Southwest Washington Regional High School Art Show, students must be enrolled into a public or private high school, a Tribal Compact High School or a public charter high school in Washington State. Submissions from students enrolled in private high schools will not be eligible for the Superintendent's High School Art Show.

SOUTHWEST WASHINGTON REGIONAL SHOW AWARDS

- Regional Awards, which will advance to the OSPI state art show. Each regional art show can submit up to 15 artworks (including up to 3 digital art pieces) to OSPI for the Art Show.
- ESD 112 Awards
- Honorable Mention Awards
- Small School Award
- Staff Choice Award \$200
 The Staff Choice Award is voted on by all ESD 112 employees, and a digital copy of the winning piece of art is hung in perpetuity at the agency office in Vancouver. Only 11th and 12th grade students are eligible for consideration. The Staff Choice winner (or their teacher) must arrange for transfer of an acceptable high-resolution printed copy of their artwork to ESD 112 by March 28, 2025, unless previous arrangements have been made in writing.
- College Scholarships Vary from year to year

State Show & Awards

ABOUT THE SHOW

The Superintendent's High School Art Show is an annual event co-hosted by OSPI and the Washington Art Education Association (WAEA). High school students from all nine of the state's educational service districts (ESDs) participate in this artistic celebration each year. The finalists from these regional ESD shows are invited to participate in the Superintendent's High School Art Show.

ELIGIBILITY

Based on State Guidelines, each student is limited to a maximum of one submission in the Regional and State Art Show. Each regional art show can submit up to 15 artworks (up to 3 of these may be digital art) to OSPI for the Art Show.

STATE AWARDS

For those artworks that are elevated to the OSPI, then selected as statewide award recipients in the Superintendent's High School Art Show, a \$200 cash award and personalized trophy will be presented to the student artist. Statewide award-winning pieces will also be displayed on public exhibit for one year before being returned to student. In addition to those pieces chosen by OSPI and its judges as award winners, additional agencies and organizations may name award winners, including:

- Office of the Governor
- Association of Washington School Principals (AWSP)
- Arts Ed Washington
- Centrum
- Inspire Washington
- Professional Educator Standards Board (PESB)
- Washington State Board of Education
- Washington Art Education Association (WAEA)
- Washington Association of School Administrators (WASA)
- Washington Education Association (WEA)
- Washington State PTA (WSPTA)
- Washington State School Directors' Association (WSSDA)
- Washington Interscholastic Activities Association

In addition to being considered for the awards listed above, students may choose to make their artwork available for purchase (to be retained by the buyer). OSPI will connect any interested buyers with the student's teacher to make any purchase arrangements. All State Awards and details are subject to change by OSPI.

School Entry Limits

DISTRICT	SCHOOL	ENROLLMENT	ENTRIES
Battle Ground	Battle Ground High School	1,783	18
Battle Ground	Prairie High School	1,538	18
Battle Ground	Summit View High School	250	6
Battle Ground	River Homelink (fully online)	1,005	14
Camas	Camas High School	1,997	18
Camas	Discovery High School	181	2
Camas	Hayes Freedom High School	160	2
Castle Rock	Castle Rock High School	438	6
Evergreen	Union High School	2,004	18
Evergreen	Heritage High School	1,588	18
Evergreen	Henrietta Lacks High School	466	6
Evergreen	Mountain View High School	1,640	18
Evergreen	Evergreen High School	1,550	18
Evergreen	Legacy High School	316	6
Glenwood	Glenwood School	34	2
Hockinson	Hockinson High School	696	10
Kalama	Kalama High School	357	6
Kelso	Kelso High School	1,396	14
Kelso	Loowit High School	8	2
Klickitat	Klickitat School	28	2
La Center	La Center High School	559	10
Longview	R.A. Long High School	900	10
Longview	Mark Morris High School & Discovery	935 + 70	14
Lyle	Lyle High School	58	2
Mill A	Pacific Crest Innovation Academy	26	2
Naselle-Grays River Valley	Naselle-Grays River Valley School	193	2
Ocean Beach	Ilwaco Jr/Sr High School	312	6
Ridgefield	Ridgefield High School	1,216	14
State	WA State School for the Blind	46	2
State	WA State School for the Deaf	54	2
Stevenson-Carson	Stevenson High School	274	6
Toutle Lake	Toutle Lake Jr/Sr High School	178	2
Trout Lake	Trout Lake School	71	2
Vancouver	Skyview High School	1,790	18
Vancouver	Fort Vancouver High School	1,371	14
Vancouver	Columbia River High School	1,188	14
Vancouver	Hudson's Bay High School	1,171	14
Vancouver	Vancouver School of Arts & Academics	788	10
Vancouver	Vancouver Flex Academy	100	2
Vancouver	Vancouver Home Connection	154	2
Vancouver	Vancouver Virtual Learning Academy	352	6
Wahkiakum	Wahkiakum High School	141	2
Washougal	Washougal High School	993	10
White Salmon Valley	Columbia High School	359	6
Wishram	Wishram School	25	2
Woodland	Woodland High School	646	10

BRACKETS:

Over 1,500 = 18 1,000-1,499 = 14 500-999 = 10 200-499 = 6 Under 200 = 2 These five brackets based on school enrollment determine the maximum number of pieces each school may submit to the regional art show. Enrollment numbers are pulled from OSPI's 2023-2024 school enrollment data. If you believe your school qualifies for a new bracket or if your school is not on this list, please contact us at artshow@esd112.org.

Judging Criteria and Process

ABOUT THE JUDGES AND JUDGING CRITERIA

Submissions will be reviewed by a panel of Washington artists, educators and administrators who will consider information including: title, dimensions, medium, and any written or video statements made by the student artist. The jurors will score all submissions based on the following criteria which aligns with the Washington State Arts K-12 Learning Standards:

Creativity

Artwork demonstrates original thinking and expressive, artistic perceptions.

Composition

Artwork demonstrates a unique and sensitive way of answering artistic questions. It illustrates student understanding of and ability to interpret the elements of art and the principles of design. It makes a unique statement.

Technique

Artwork demonstrates student competency in using the medium to achieve the desired outcome.

JUDGING PROCESS

Judges are directed to rate each piece of art on a scale of 1 to 10 while keeping the three criteria in mind. Judges' scores are averaged for each piece to determine its ranking in the show. Awards are based on the ranked number, with the top ranked pieces moving on to the state art show. Judges will see the Artist's Statements, but any identifying information is removed.

If you are interested in assisting with the judging process or would like to recommend a judge, please contact artshow@esd112.org.

INDEMNIFICATION

If ESD 112 or OSPI should suffer any damage resulting from a breach of the representations or warranties that the student artist, or the student artist's guardian, has made in relation to the student artist's participation in the Art Show, then the student artist, or the student artist's guardian, will indemnify and hold harmless ESD 112 or OSPI for those damages.

RELEASE FROM LIABILITY

The student artist, or the student artist's guardian, hereby:

- a. Releases ESD 112 and OSPI and its employees and agents from any liability for loss, vandalism, theft, damage, or destruction of the submitted artwork while it is in ESD 112's or OSPI's possession, or on display at the exhibition location or the ESD 112's or OSPI's offices;
- b. Agrees to save and hold harmless ESD 112 and OSPI and its employees and agents in the event of loss, vandalism, theft, damage, or destruction of the submitted artwork while it is in ESD 112's or OSPI's possession, or on display at the exhibition location or ESD 112's or OSPI's offices; and
- c. Waives any claims they may have against ESD 112 or OSPI or its employees or agents should any loss, vandalism, theft, damage, or destruction occur to the submitted artwork while it is in ESD 112's or OSPI's possession, or on display at the exhibition location or ESD 112's or OSPI's offices.

Original Artwork

The Art Show honors excellence in the visual arts and requires that all artwork must be original in concept, design and execution and may not violate any U.S. copyright laws.

The Superintendent's High School Art Show competition follows the same guidelines on plagiarism and copyright that is used by the Alliance for Young Artists and Writers. As a general rule, all submissions must be an original work created solely by the participant. An original work does not include a derivative work that includes major copyright protected elements of an underlying piece.

If the average person notices substantial similarities between the submitted work and the source material, it is possible that the work will not be considered original and should not be submitted. For example:

- A pencil drawing that directly copies a celebrity portrait that was taken by another artist is not original work.
- Changing the medium doesn't make the artwork original. An oil painting, pastel, watercolor, etc.) based on a line drawing made by someone else is not original.
- A painting/drawing/sculpture of a photograph taken from the Internet or a magazine is not considered original and should not be submitted.

If a classroom assignment involves any copying of another artist or writer's work, even if it's just for the purpose of practicing and learning, please do not submit these works. If you have any doubt about whether an artwork is original, please do not submit it.

Do NOT submit any artwork that has been copied, replicated, or manipulated from published photographs, magazines, book illustrations, or other artwork, including the Internet. If a photo is used as a reference, it must be taken by the student (otherwise it is not considered original).

For more information on what constitutes an original piece, see the Alliance for Young Artists and Writers Copyright and Plagiarism guidelines at https://www.artandwriting.org/awards/how-to-enter/copyright-plagiarism.

If artwork is determined to be a copy, it will be disqualified from the show.

REPRESENTATIONS AND WARRANTIES

By submitting an entry for the Southwest Washington Regional High School Art Show and OSPI Art Show, the student artist or the student artist's guardian represents and warrants that:

- a. The student artist is the sole and exclusive original artist of the submitted artwork;
- b. The student artist is in possession of and retains all rights associated with ownership of the artwork, including the authority and right to enter the artwork into the Art Show and license its use by ESD 112 and OSPI;
- c. The student artist's artwork does not contain material that is defamatory, obscene, or indecent.
- d. The student artist's artwork does not include work produced by another artist.
- e. Does not infringe upon the rights of any person or entity, including but not limited to trademark, copyright, privacy, or publicity rights; and
- f. The student artist's artwork is not subject to any prior agreements that would limit the scope of the permission and licenses the student artist, or the student artist's guardian, is granting ESD 112 and OSPI.

Ownership and License

The student artist retains and reserves all reproduction rights, including the right to claim statutory copyright, in the submitted artwork. The student artist, or the student artist's guardian, acknowledges the rights of integrity and attribution conferred by 17 U.S.C. §106A(a), and any other rights of the same nature granted by federal, state, or international laws, and of their own free will hereby waive such rights with respect to ESD 112's and OSPI's usage or use of the artwork consistent with this Agreement and the right to receive notice of ESD 112's and OSPI's intent to take any such action.

The student artist, or the student artist's guardian, gives ESD 112 and OSPI a non-exclusive, perpetual, worldwide, royalty-free, and unlimited license to:

- a. Display the artwork in public as part of the Southwest Washington Regional High School Art Show and the Superintendent's High School Art Show for a period of up to twelve months.
- b. Permanently display the artwork on either ESD 112 or OSPI website or other websites managed by ESD 112 or OSPI, or both.
- c. Display the photograph of the student's artwork and the video of the student introducing their artwork the student submitted to ESD 112 and OSPI: At the exhibition location or ESD 112's and OSPI's offices, or both; and on the Art Show's website or other website's managed by ESD 112 or OSPI, or both.
- d. Reproduce, publish, use, broadcast, or publicly display the artwork, video of the student introducing their artwork, in its entirety or in any portion, individually or in a collective work or other compilation in any form, including but not limited to, the exercise of such rights through internet or intranet sites, computer online services, and all other media and distribution mechanisms now known or later developed, for the purposes of, but not limited to:
 - 1. Promoting ESD 112's or OSPI's educational purpose;
 - 2. For marketing and promotional purposes;
 - 3. As part of a collective work for display as part of ESD 112's or OSPI's permanent collection of student artworks.
- e. Create derivative works in any media, now known or later developed, from the artwork in its entirety or in any portion, or from the photograph of the student's artwork, or the video of the student introducing their artwork, or a combination of such, individually or in a collective work or other compilation in any form, for non-commercial purposes. ESD 112 or OSPI shall own such derivative works; however, in any instance in which ESD 112 or OSPI is deemed not to own such derivative works, the student or the student's guardian, grants ESD 112 or OSPI a license to the derivative works on terms identical to the license granted in this Agreement.
- f. Sublicense or otherwise authorize, implicitly or explicitly, third parties to exercise any or all such rights granted to ESD 112 and OSPI.

The student artist, or the student artist's guardian, understands that they will not be paid for any uses made of the photographs, audio recordings, or video recordings taken, made, or submitted, or any information collected, pursuant to this Agreement. The student artist, or the student artist's guardian, acknowledges that ESD 112 and OSPI exclusively owns all rights to the photographs, audio recordings, and video recordings it takes or makes pursuant to this Agreement.

The student artist, or the student artist's guardian, waives all rights and releases ESD 112 and OSPI from, and will neither sue nor bring any proceeding against ESD 112 or OSPI for, any claim or cause of action, whether now known or unknown, for defamation, invasions of right to privacy, publicity, or personality, or any similar matter, or based upon or relating to the use and exploitation of the information, photographs, and recordings of the student artist and their artwork.

How to Enter

This year, students will be allowed to complete the registration/submission process themselves. Teachers must contact Sammy Carroll, Teacher & Student Coordinator (artshow@esd112.org) by January 31, 2025 with a complete list of students and the name of the artwork they will be submitting via the online registration form in order to allow for confirmation and tracking of approved submissions. Once teachers provide this information, they/students can officially submit their artwork for the Regional High School Art Show by completing the Google Registration Form, now through February 7, 2025. Teachers will be CC'd on all email communications between students and ESD 112 employees.

ENTRY PROCESS & REQUIREMENTS

- 1. Each art teacher chooses the pieces they will send to the regional art show, collaborating with other art teachers in the school as needed.
- 2. Each student is limited to one submission.
- 3. An adult may not alter the creative integrity of a student's work. Because the program is designed to encourage and recognize each student's individual creativity, help from an adult or collaboration with other students is not allowed. Other individuals may appear in a student's work, but the work itself must be the creative product of one student only. Only one student may be recognized as the award recipient for each entry.
- 4. Submitted artwork must not be Al-generated or enhanced.
- 5. Students follow the photography instructions (page 10) to take photos of their artwork. Each entry may include up to four digital photos of the artwork in JPEG format.
- 6. Students and/or teachers will submit the completed <u>Google Form</u> (including registration details, signed release form, and required photos of artwork) by February 7, 2025. Artwork photos will be uploaded as part of the form, so students should have the files ready.
- 7. Submit a video that captures the student's creative process or approach to the artwork submitted to this year's Art Show, or a video of the student telling us what art means to them, for possible inclusion in this year's Virtual Awards Presentation debuting April 9, 2025. This video is optional but encouraged.

SELECTING ARTWORK

It is up to each school's art teacher(s) to determine which of their student's pieces to submit to the Southwest Washington Regional High School Art Show. Here are some important things to consider when selecting artwork for submission:

- Choosing which pieces to submit to the art show can be a class activity with students. Critical evaluation is a valuable tool for students to learn for careers in art.
- Oversized artworks can be entered into the art show. However, if an ESD or OSPI cannot transport the artwork due to its size, this will become the student's responsibility.
- Artwork that is not acceptable in a school district due to policy and practice is not acceptable at the ESD or state level. Art teachers are responsible for complying with their district's expectations and policy. When in doubt, have the artwork cleared by district administration before submitting it to the Southwest Washington Regional High School Art Show. ESD 112 may require a signed letter from a superintendent or associate supertintendent for any piece of artwork that we consider questionable.
- Avoid submitting many pieces from the same assignment, especially if they look similar. It's better to send fewer pieces than the allowed maximum than to flood the show with similar-looking artwork. Unique pieces tend to make the best impression with the judges.

Artwork Photography Instructions

Since we are unable to receive artwork in-person this year, student artists are required to submit their own JPG images of their artwork. To avoid error and maximize the quality of the show, files should follow these guidelines:

- 1. All files should be named with the following convention: [StudentLastName]-[FirstName]-[ArtworkTitle][School]-[image#].jpg
- 2. Please **do not submit** two files with the artwork title of "Untitled".
- 3. Digital photographs or digital artwork can be submitted directly as JPG files.
- 4. Upload files as JPGs when submitting the entry form. **Files should be larger than 200KB and smaller than 5MB**. (Original size from your phone camera, not downsized or compressed.)
- 5. Photos of artwork will be professionally edited to ensure equitable representation and continuity throughout the ESD 112 art show. **Follow the guidelines below for non-digital mediums to maximize successful editing**.

CERAMICS AND 3D ARTWORK PHOTO GUIDELINES:

- Photograph your artwork on a solid-colored background that provides sufficient contrast with your piece.
- 2. Photograph in a well-lit area, near a window and with a lamp pointing behind the piece (if possible).
- 3. Do not use a flash.
- 4. Take 2-3 photos from different angles to highlight the features of your piece. Take close-ups of small details. Don't forget to photograph vases and other vessels from the top down, so judges can see the thickness.
- 5. Take one photo with a piece of white paper resting in front of your piece. Be sure to submit this photo. It will be used to ensure the color is represented as accurately as possible.

FLATWORK PHOTO GUIDELINES:

- 1. Photograph in a well-lit area, near a window and with a lamp pointing at the artwork in a way as to not cause glare.
- 2. Try to shoot as straight-on as possible, but if needed to avoid glare, slight angles are okay.
- 3. Do not use a flash.
- 4. Take close-ups of small details for complex pieces.
- 5. Take one photo with a piece of white paper in resting in front of your piece. Be sure to submit this photo. It will be used to ensure the color is represented as accurately as possible.
- 6. Crop your photo close to the edges of the artwork, but leave a bit of space around the edge.

Entry Paperwork

ONLINE REGISTRATION FORM

For the Southwest Washington Regional High School Art Show, all student artworks are to be submitted through ESD 112's <u>Google Form</u>. Please note that you will need to sign in to you Google account and provide your email address, as a confirmation of your completed submission form will be emailed to you.

ARTIST'S STATEMENT (PAGE 12)

This is a voluntary component of the Regional Art Show, and a **requirement** for those who advance to the State Show. The purpose of the Artist's Statement is to promote reflective and critical thinking regarding visual art and to enhance visual awareness skills and processes. The statements will not be part of the jury process, but may be used in the Virtual Awards Presentation. The Artist's Statements are to accompany artwork submitted for the State Show. OSPI continues to promote this important reflective process, which supports the arts essential academic learning requirements; the elements and principles of design of the arts; and the necessary and critical reflective process of all artists. Art teachers are encouraged to use this lesson design in their classes as another way for the artists to communicate their purpose, inspiration (muse) and hopes for their work.

Artist's Statement

The purpose of the Artist's Statement is to promote reflective and critical thinking regarding visual art and to enhance visual awareness skills and processes. The Artist's Statement will not be part of the judging process. This component is voluntary.

Include

Artist's name
Title of piece
Medium
School
Art teacher's name

Answer the following questions in a narrative style

- 1. Describe the major idea, concept or artistic problem that lies at the heart of your artwork.
- 2. Describe the most important thing you learned from this project.
- 3. If you were to do the piece again, what would you change or do differently?

SAMPLE ARTIST WRITTEN STATEMENT

Name

Black & White Photography

High School

Instructor Name

"I am a painter inspired by the natural world's beauty and mystery. My paintings celebrate color, form, and texture and meditate on the relationship between light, shadow, and atmosphere. My own experiences inspire my paintings. Through my work, I hope to evoke a sense of wonder and awe and to invite the viewer to consider the beauty and complexity of the world around us."

OR:

"I learned a lot about the technical working of printing photographs from this endeavor. I am a street photographer drawn to the energy and chaos of urban environments. I aim to capture the human condition in all its variety and complexity, and I believe that there is beauty in the everyday moments that often go unnoticed. Through my work, I hope to reveal the poetry and unpredictability of city life."

OR:

"I have never painted a self-portrait. I am less interested in myself as a subject for a painting than I am in other people, above all women... There is nothing special about me. I am a painter who paints day after day, from morning to night... Whoever wants to know something about me... ought to look carefully at my pictures." – Gustav Klimt

Frequently Asked Questions

How do you determine how many pieces go on to the state show?

Each ESD sends the top 15 submissions (including a maximum of three digital art pieces) as selected by the judging panel, from the Regional Art Show to the State Art Show.

May I submit artwork that students created in previous years?

Artwork from previous years is allowed only if the student is still enrolled at the school.

What is the policy on nudity & violence?

Artwork that is not acceptable in a school district, due to policy and practice, is not acceptable at the ESD or state level. Art teachers are responsible for complying with their district's expectations and policy. When in doubt, have the artwork cleared by district administration before submitting it to the regional art show. ESD 112 may require a signed letter from a superintendent or associate supertintendent for any piece of artwork that we consider questionable.

ESD 112 will not alter or censor student artwork. Artwork that meets district expectations will be displayed for judging and at the art show reception. However, all artwork may not be displayed continuously in the ESD 112 building. OSPI does not censor student art work, but if it violates internal health and safety agency regulations, the work will be displayed accordingly or not at all.

Can homeschool students enter the art show?

All entries must come through a public school district or private school. Homeschool students may submit artwork through their district's homeschool program teacher, or may find a teacher to sponsor their work. If your district's homeschool program is not listed in the School Entry Limits on page 5, please notify us at artshow@esd112.org.

Can private school students enter the art show?

Private school students may enter artwork for display in the regional show, but their work is not eligible for awards. (They may still receive scholarships, however.)

When will artwork that is selected for the Superintendent's Art Show (OSPI) be returned?

Approximately three months before the end of one-year display period, statewide-award winners will be contacted using the information on file about return of artwork. It is the responsibility of the student artist or the student artist's guardian to provide updated contact information. In its notice, OSPI will also provide information about the ability to maintain the artwork as part of its permanent collection of student works. These invitations will be limited to those student artworks that are selected for special recognition by the local ESD, OSPI, or participating organization.

OSPI will return art to those who wish to have their pieces returned. Artwork will be returned with no framing or display cases that are property of OSPI. If the student artist or the guardians of the student artist do not wish to have the piece returned, it will become the property of OSPI and may be disposed of.

If OSPI is unable to make contact after three attempts over a three-month period, the piece will become the property of OSPI and may be disposed of. In its notice, OSPI will indicate how many attempts it has made to contact the parties, and what will happen if the student artist or the guardian of the student artist does not respond by a specific date.

In the event that OSPI takes ownership of the piece and the student artist or guardians of the student artist wish to have the piece returned, OSPI will determine if it is still in possession of the piece and will return the piece at the artist's expense.