

Parent Access and Safe and Orderly Learning Environment

Contacts with Employees

The learning and therapeutic environment, as well as ESD employee time, will be free from avoidable interruptions. Except in emergencies, employees will not be unreasonably interrupted in their work. Brief messages will be recorded so as to permit the employee to return the call when free.

Exempt employees will be available for consultation with students, parents/guardians and community members at reasonable times on days when employees are assigned by ESD to work. Students, parents/guardians and community members are urged to make appointments with employees to assure an uninterrupted meeting.

No one is allowed to solicit funds or conduct private business in ESD facilities with employees during times programs are operating.

Visitors

The Board welcomes and encourages visits to ESD programs by parents/guardians, community members, and interested educators. Parents/guardians are assured access to the space their child is served in, including program sponsored activities, for purposes of observing procedures, instructional and program materials, and program operations. However, any observations must not disrupt program operations or learning activities. The Superintendent will establish guidelines governing program visits to ensure orderly operation of ESD programs and the safety of students and employees.

Disruption of Program Operations

The program director, cabinet member or the Superintendent will direct a person to leave an ESD facility immediately if the person is:

- Under the influence of controlled substances, including marijuana (cannabis) or alcohol;
- Disrupting or obstructing program operations, activities or meetings;
- Threatening to commit or is imminently committing any act that would disturb, interfere with or obstruct any lawful tasks, function, process or procedure; or
- Inciting another to imminently commit any act which would disturb, interfere with or obstruct any lawful task, function, process or procedure.

If a person that is directed to leave refuses to leave, the ESD will immediately call for the assistance of a law enforcement officer.