
Removal-Release of Students

The Board recognizes ESD's responsibility for the proper care of students during times they are receiving direct services from ESD employees in ESD facilities.

Students will not be removed from an ESD Program on ESD property during regular hours of operation unless approved and directed by the program director, cabinet member or the Superintendent. Before a student is removed or excused, the person seeking to remove the student must present to the satisfaction of the program director, cabinet member or Superintendent, there is a legal basis and proper authority to remove the student.

ESD employees should not excuse a student from class or program services to confer with anyone other than the student's parent or legal guardian, unless the request is approved by the program director.

Prior to sending a student home for illness, discipline or a corrective action, the program director, or the director's designee, will attempt to reach the student's parent or guardian to inform them of the reason the student is being sent home and to request they come to the ESD facility to pick up their child. If the program director cannot reach the parent, the director will attempt to contact the emergency contact provided by the parent when the student was enrolled. If the parent, guardian or emergency contact cannot be reached, the student will remain at school until the end of program regular operations. A student may be released to a law enforcement officer or child protective services official when a parent, guardian or emergency contact is not available to take the student.

The Superintendent is directed to establish procedures for the removal or release of a student during program hours of operation.

Legal References: RCW 28.A605.010 Removing child from school grounds during school hours

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