



ESD 112 Board of Directors' Meeting May 23, 2023

ROLL CALL

Board Members Present: Mark Hottowe, President; LeAnne Bremer; Susan Barker; Kevin Davis; Nancy Miller; Heidi Rosenberg; and Darlene Stickel. Cabinet Members Present: Marnie Allen, Monique Dugaw, Gavin Hottman, Mike Nerland, Jeffrey Niess, and Kathy Whitlock. Guests Present: Tina Vessey.

CALL TO ORDER

The ESD 112 Board of Directors Business meeting was called to order by Mark Hottowe, *President*, at 3:01pm on May 23, 2023. A quorum of seven members was present.

REPORTS AND DISCUSSION

- Early Head Start & ECEAP Program Monthly Report: Tina Vessey, *Compliance & Quality Assurance Manager*, reviewed highlights of the monthly report which included the opening of the 49th Street Early Learning Academy and a recap of the professional development day offered in April for all staff. The [Vancouver School District GRADS program](#) was recently evaluated and received great reviews on the onsite child care program provided by ESD 112 for teen parents working to stay in school and graduate. The ESD was awarded ECEAP and Early ECEAP conversion slots, as well as ECLIPSE funding to provide wrap-around resources for 20 children and their families.
- ESD 112 Budget Report: Gavin Hottman, *Chief Business Officer*, shared an update on the ESD 112 budget process. The full budget packet will be available in June and approval will be requested at the June board meeting. A budget extension will also be requested. Budgets are being developed for over 300 programs.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - Salary Survey Update: Superintendent Merlino asked Marnie Allen, *Assistant Superintendent of Human Resources, Insurance Programs, and Legal Services*, to share an update on the staff salary survey. The final salary schedules will be presented for board consideration at the June Board of Directors meeting. The contracted consultant has reviewed 281 positions. The ESD currently employs over 700 people.
 - Behavioral Programs: The ESD is finalizing agreements with Camas and White Salmon Valley School Districts to open two new behavioral programs. The program in Camas will serve students who are typically developing but experiencing behavioral challenges. The program in White Salmon Valley School District will serve as a structured learning center for districts in the Columbia River Gorge.
 - Changes to ESA Membership in 2023-24: Mansfield and Palisades School Districts will join the ESA, and Raymond School District will leave the ESA. There will now be 30 districts within the cooperative.
 - New Grants: Tim asked Kathy Whitlock, *Executive Director of Student & School Success*, to share an update on new grant applications that were recently submitted to support school violence prevention and to continue to develop a regional school safety hub. Another grant application was made in partnership with Clark County Juvenile Justice to provide support for students as they transition out of juvenile

detention. The ESD is also partnering with White Salmon Valley and Glenwood School Districts on a Stronger Connections Grant. Lastly, a new Career Connected Learning grant was submitted with support from 100 local businesses.

- Changes in District Leadership: White Salmon, Kalama, and Toutle Lake School Districts are searching for superintendents.
- Employee Acknowledgements & Recognition: Monique Dugaw, *Executive Director of Communications and Public Relations*, recognized Chris Selcer, *Mental Health Therapist*, for his exceptional work at Liberty Middle School and shared a thank you from Share Vancouver to ESD staff for their donations during the recent hygiene item drive organized by ESD Connects.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – April 25, 2023; ESD 112 Personnel Activity Reports for May 2023; ESD Expenditure Reports for April 2023; and EHS Budget Status/Expenditure Reports for April 2023.
- **Motion passed**: To adopt the new FY 2023-24 Employee Work Calendar.
- **Motion passed**: To approve the 2023-2024 Early Head Start Continuation Grant No. 10CH011303-05, for the budget period 9/1/2023-8/31/2024, in the amount of \$2,767,824 which includes an additional \$140,794 for COLA and \$58,611 for Quality Improvement.
- **Motion passed**: To approve the 2022-2023 Early Head Start Budget Adjustment 10CH011303-04, for the budget period 9/1/2022-8/31/2023, in the amount of \$8,800.
- **Motion passed**: To approve the Early Head Start / Early ECEAP / ECEAP Self-Assessment.
- **Motion passed**: To approve the Early Head Start / Early ECEAP / ECEAP Community Assessment.

PUBLIC AND BOARD COMMENTS

- Public Comments: There were no public comments.
- Correspondence: There was no correspondence.

CALENDAR

- STEPS Graduation – STEPS Building – June 14, 2023
- ESD 112 End of Year Meeting – ESD 112 – June 16, 2023
- ESD 112 Board of Directors Meeting – ESD 112 – June 27, 2023
- ESD 112 Board of Directors Meeting – ESD 112 – August 29, 2023
- AESA Educators' Call to Action Conference – Washington D.C. – October 4-6, 2023
- AESA National Conference – Anaheim, CA – November 29 – December 1, 2023

BOARD EXECUTIVE SESSION

- The ESD 112 Board of Directors met in Executive Session to discuss the performance of an employee pursuant to RCW 42.30.110(1)(g).

ADJOURNMENT

The meeting was called back into general session at 5:03 pm and adjourned at 5:05 pm.



For questions, please contact Sara Moore, Executive Assistant to the Superintendent, at (360) 952-3318 or email: sara.moore@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.