



ESD 112 Board of Directors Business Meeting May 28, 2024

ROLL CALL

Board Members Present: Mark Hottowe, President; LeAnne Bremer, Vice-President; Susan Barker; Kevin Davis; Nancy Miller; Heidi Rosenberg; and Darlene Stickel. Superintendent Present: Tim Merlino. Cabinet Members Present: Marnie Allen, Monique Dugaw, Gavin Hottman, Mike Nerland, Jeffrey Niess, Jodi Wall, and Kathy Whitlock. Guests: Trista Greenwood, Melissa Kreuder, Shaun Mettler, and Wendy Niehaus.

CALL TO ORDER

The ESD 112 Board of Directors Business meeting was called to order by Mark Hottowe, *President*, at 3:00 pm on May 28, 2024. A quorum of seven members was present.

REPORTS AND DISCUSSION

- Program Highlight: Insurance Services: Marnie Allen, *Assistant Superintendent of Human Resources, Insurance Programs & Legal Services*, introduced members of the insurance team to share an update, including Trista Greenwood, *Loss Control & Underwriting Manager*; Melissa Kreuder, *Director of Human Resources & SW Washington Unemployment Pool*; Shaun Mettler, *Assistant Fiscal Officer II*; and Wendy Niehaus, *Risk & Member Services Manager*. The Risk Cooperative serves twenty-seven school districts, ESD 112, ESD 105, KWRL, and WSIPC. The Worker's Compensation Pool provides industrial injury accident insurance coverage for twenty-nine districts and ESD 112. Currently, the number one cause of worker injuries are student-caused injuries. The Unemployment Pool provides coverage for twenty-nine regional school district members and ESD 112.
- Early Head Start & ECEAP Monthly Report: Jodi Wall, *Executive Director of Early Care & Education*, shared highlights of this month's report.
- FY 2024-25 Program Budget Overview: Gavin Hottman, *Chief Financial Officer*, shared an overview of the 2024-25 ESD program budget.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - Update on Ogden Campus Tenants: 360 Sheet Metal has provided a 60-day notice to vacate.
 - Regional Superintendents Meeting: Superintendent Reykdal visited the regional superintendents meeting on May 17, 2024. District superintendents shared the unique challenges experienced in SW Washington in recent years.
 - Mental Health Funding Update: ESD 112 may apply for funding through Clark County to support mental health services in Clark County schools. The ESD has not received notification whether the SAMSA grant application has been selected but has been asked for additional information regarding the proposal.
 - ESA Update: The ESA Advisory Committee approved Cascade, Entiat, and Manson School Districts as members for the upcoming year.
 - Residential Services Update: Superintendent Merlino shared that a new building is available in the area that may be well suited to housing a behavioral residential center. The board approved exploring this opportunity.
- Employee Acknowledgements & Recognitions: Monique Dugaw, *Executive Director of Communications & Public Relations*, acknowledged the following employees: Melissa Burt,

Sammy Carroll, Monique Dugaw, Malena Goerl, Libby Griffith, Julie Jacobson, Abram Krebs, Katherine Livick, Erin Lucich, Laura Martin, Sonya Shine, Bruce Spilde, Kelli Tokuyama, Kristina Wambold, Sarah Washburn, Kathy Whitlock, and Mika Yoshida.

PROPOSALS FOR ACTION

- **Motion passed:** to approve the consent agenda items including minutes from the ESD 112 Board of Directors Business Meeting – April 23, 2024; Personnel Activity Report for April 2024; Expenditure Reports for April 2024; and EHS Budget Status/Expenditure Reports for April 2024.
- **Motion passed:** To approve the EHS/EE/ECEAP 2024 Community Assessment Update.
- **Motion passed:** To approve the EHS/EE/ECEAP Annual Self-Assessment.
- **Motion passed:** To approve the EHS Continuation Grant (#10CH011303-06) for Budget Period 9/1/24-8/31/25, for up to \$3,539,491.
- **Motion passed:** To approve the 2024-25 FY Employee Work Calendar
- **Motion passed:** To approve Resolution R.23.12 – In the Matter of the 2024-25 School Year Compensation Proposal.
- **Motion passed:** To approve the Employee Contract Report.
- **Motion passed:** To approve Resolution R.23.13 – In the Matter of the 2024-25 ESD 112 Budget.
- **Motion passed:** To approve Resolution R.23.14 – In the Matter of Obsolete & Surplus Items – Science Center / Facilities.

PUBLIC AND BOARD COMMENTS

- **Public Comments:** There were no public comments.
- **Correspondence:** There was no correspondence this month.
- **Board Participation in Events:**
 - Susan Barker, Kevin Davis, and Heidi Rosenberg participated in AESD Accreditation Panels on May 13-15, 2024.
 - Heidi Rosenberg participated in the EHS/ECEAP Policy Council Meeting on May 16, 2024.
 - Nancy Miller and Heidi Rosenberg attend the Together in Our Town event on May 18, 2024.

CALENDAR

- STEPS Graduation – STEPS Building – June 14, 2024 – 11:00 am – 12:00 pm
- ESD 112 End of Year Staff Meeting – ESD 112 – June 14, 2024 – 12:00 pm – 3:00 pm
- ESD Board of Directors Business Meeting – ESD 112 – June 25, 2024
- ESD Board of Directors Business Meeting – ESD 112 – August 27, 2024

EXECUTIVE SESSION

Mark Hottowe, President, announced that the board would meet in an Executive Session pursuant to RCW 42.30.110(1)(g) regarding the Performance of an Employee for 15 minutes and would reconvene the public meeting at 5:15 pm. He shared that the board did not expect to take action following the executive session. The public meeting was called back to order at 5:15 pm.

ADJOURNMENT

The meeting was adjourned at 5:23 pm.



For questions, please contact Sara Moore, Executive Assistant to the Superintendent, at (360) 952-3318 or email: sara.moore@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.