



ESD 112 Board of Directors Business Meeting June 25, 2024

ROLL CALL

Board Members Present: Darlene Stickel, Past-President; LeAnne Bremer, Vice-President; Susan Barker; Nancy Miller; and Heidi Rosenberg. Superintendent Present: Tim Merlino. Cabinet Members Present: Marnie Allen, Monique Dugaw, Mike Nerland, Jeffrey Niess, Jodi Wall, and Kathy Whitlock. Guests: Krissie Lenahan, Berenice Rodriguez-Tovar, and Sarah Washburn.

CALL TO ORDER

The ESD 112 Board of Directors Business meeting was called to order by Darlene Stickel, *Past-President*, at 3:02 pm on June 25, 2024. A quorum of five members was present.

REPORTS AND DISCUSSION

- Early Head Start & ECEAP Monthly Report: Jodi Wall, *Executive Director of Early Care & Education*, shared highlights of this month's report. This summer, the ESD will serve the highest number of students in summer school-age care in several years, which will be operated in seven schools.
- Program Highlight: ESD 112 Policy Council: Jodi Wall, *Executive Director of Early Care & Education*, introduced Sarah Washburn, *ECE Family Support & Health Services Manager*, and members of the EHS/ECEAP Policy Council: Berenice Rodriguez-Tovar and Krissie Lenahan. Policy council members are parents of children enrolled in EHS or ECEAP programs. Both shared their experiences with ESD 112 programs and as members of the Policy Council.
- Annual Governance Training with Policy Council and Board: Jodi Wall, *Executive Director of Early Care & Education*, facilitated the annual training for the Board of Directors including a review of the governance structure, which includes the Policy Council, the ESD Board of Directors, and program management staff. The board is provided with annual and monthly reports, annual self and community assessments, and updates on the program strategic plan and progress towards program goals. Heidi Rosenberg serves as the board liaison to the Policy Council.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - Communications Team – Recent Awards: The ESD 112 Communications team received a [Gold Medallion Award from NSPRA](#) for their work on school funding campaigns, achieving a 94% success rate. ESD 112 received one of eight awards in the nation.
 - Kalama Business Manager: Kalama School District requested help hiring a business manager. The ESD will employ and train a candidate that will shift employment to Kalama School District when deemed ready by the district.
 - Services to Roosevelt School District: Superintendent Merlino and Mike Nerland, *Assistant Superintendent of Teaching & Learning*, met with Roosevelt School District last week to discuss their request for assistance with part-time superintendent and technology services. The ESD will provide a part-time superintendent for the 2024-25 School Year.
 - Hiring Update: The board received an update on hiring for new positions. Dr. Joshua Fritts was recently hired to oversee the ESD's five behavioral centers. Teresa Vance was hired as a new MTSS Coach to support school districts in the ESA Special Education Cooperative.
 - Facilities Update: The 2500 building will be closed to the public next week while a large section of the building is recarpeted. The conference center will remain open during the closure.

- Employee Acknowledgements & Recognitions: Monique Dugaw, *Executive Director of Communications & Public Relations*, recognized Sammy Carroll and Heidi Barnes.

PROPOSALS FOR ACTION

- **Motion passed**: to approve the consent agenda items including minutes from the ESD 112 Board of Directors Business Meeting – May 28, 2024; Personnel Activity Report for May 2024; Expenditure Reports for May 2024; and EHS Budget Status/Expenditure Reports for May 2024.
- **Motion passed**: To approve the 2024-25 ESD 112 Board of Directors Annual Calendar with the addition of the WSSDA Conference as a professional development opportunity.
- **Motion passed**: To approve Resolution R.23.15 – In the Matter of Placing Special Education Teachers on Limited Certificates or Out of Endorsement.
- **Motion passed**: To approve Resolution R.23.16 – In the Matter of Placing Youth Services Teachers Out of Endorsement.

PUBLIC AND BOARD COMMENTS

- Public Comments: There were no public comments.
- Correspondence: Board members received a copy of an email from Don Wiitala, President of the Longview School Board, congratulating the ESD 112 Communications team for receiving the NSPRA Gold Medallion Award, and an invitation to the STEPS Program Graduation.
- Board Participation in Events:
 - Darlene Stickel participated in the AESD Executive Board Meeting on June 11, 2024.
 - Heidi Rosenberg attended the ESD 112 End-of-Year Meeting on June 14, 2024.
 - Heidi Rosenberg attended the EHS/ECEAP Policy Council Meeting on June 20, 2024.

CALENDAR

- ESD Board of Directors Business Meeting – ESD 112 – August 27, 2024

EXECUTIVE SESSION

Darlene Stickel, Past-President, announced that the board would meet in an Executive Session pursuant to RCW 42.30.110(1)(g) regarding the Performance of an Employee for ten minutes and would reconvene the public meeting at 4:30 pm. She shared that the board may take action following the executive session.

RECONVENE/ACTION

- The public meeting was called back to order at 4:30 pm.
- **Motion passed** to approve the Superintendent’s contract and to extend the contract between ESD 112 and Superintendent Merlino to end in 2027.

ADJOURNMENT

The meeting was adjourned at 4:32 pm.



For questions, please contact Sara Moore, Executive Assistant to the Superintendent, at (360) 952-3318 or email: sara.moore@esd112.org. Approved minutes of the Board of Directors’ meetings are kept in the ESD 112 Administration Offices and are public record.